ResearchResearch.com User Guide

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This is both a guide for people using ResearchResearch.com for the first time and a reference for experienced users. If you take the time to download, print out and read this guide on your first visit, you will find it easier to get what you want from ResearchResearch.com. You'll also get a good overview of the many features of the site and tips on how to get the best from the site. Keep the print out by your side when you're browsing the site and it will help you in case of confusion.

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1 Site basics

1.1 Accessing the site

Many users have had access to ResearchResearch.com purchased for them by their institution. In this case you should be able to browse the site from any computer on the university computer network.

You can tell whether your computer has access to ResearchResearch.com by virtue of its location on an internal network by going to http://www.ResearchResearch.com. If your institution's name appears at the top of the right bar, you do have access. If you're institution's name does not appear, you don't have access.

Access from your computer at home, and additional personalised services such as email alerts of new funding opportunities, are available with a username a password. If you don't have one already, you can apply for a username by contacting the administrator in your central research support office.

Other users must have a username and password to access the site. This can be obtained by registering online.

1.2 Getting started

Every institution has its own Start page with guidance tailored to the needs of its own users. Go to the right hand side of the page and click on the "Start page" button.

1.3 A typical page

Every page on ResearchResearch.com has the same basic framework:

Quick search box (top right)

Help bar (top)

Navigation bar (left side)

Central panel and links

Account bar (right side)

Documentation bar (bottom)

Simple search box

You can search across all the material on ResearchResearch.com at any time with the Quick search box. You can search across any of the four databases, News, Funding Opportunities, Funding Organisations or Jobs using the drop down menu. Click OK to activate your search.

The search works in the same way as a search on an internet search engine. You can enter a phrase, eg "AIDS in Africa", and get results ranked in order of relevance. Even if there is no exact match for your phrase, the closest results will still be displayed.

If you want finer control over your searches, including logical operators and the ability to get at individual fields in the databases, you can use the more advanced Database Search options.

Help bar

The pale blue bar at the top and bottom of every page gives you access to all the Help resources on ResearchResearch.com.

You can always get back to the Home page by clicking the "Home" button or the ResearchResearch.com logo.

The "Help" button provides page-specific advice for many pages. If guidance is available, the word Help appears in white. If the word is grey, no guidance is available for that page.

The "FAQ" button provides access to web pages dealing with frequently asked questions. You can also email the Support Desk from here.

The "User Guide" button provides access to the latest version of this document, as web pages, Microsoft Word or PDF format.

Navigation bar

Navigation to all pages on the site is provided via the left hand Navigation bar.

Hover your mouse over links in order to see tips about where the links take you.

The "Site sections" part provides access to the complete databases of information available on ResearchResearch.com. If you want access to, for example, the entire database of funding opportunities, this is the place to come.

The "Publications" section gives access to online editions of existing paper publications. If you want to browse the latest edition of Research Fortnight online, click here.

Central panel and links

The substance of the material on ResearchResearch.com appears in the central panel.

Links from the central panel to other items appear at the bottom of the right hand bar.

Account bar

Everything that is related to your personal account is mediated via the Account bar on the right side of the screen. From the top, several sections may appear here, depending on where you are on the site.

Links from the central panel to other items appear at the bottom of this bar.

Documentation bar

Background documentation including our policies on Privacy, Acceptable Use and Trading can be accessed via the bar at the bottom of any page. Kindly review these so that you understand our promises to you and our expectations of you.

1.4 The 4 databases

There are four linked databases of information on ResearchResearch.com:

News

Sources of funding (programmes in the Research Funding Guide)

Funding opportunities (calls for proposals)

Research appointments (jobs).

These contain all the relevant information from all our publications. For example, the News database contains all the stories from Research Fortnight and Research Europe.

You can access these databases by clicking on the links under Site sections.

1.5 Browser requirements

For all parts of the site except the RAE 2001 database, you require either Netscape or Explorer, version 4 or higher.

Netscape version 4 users will see a visually different interface because that browser handles cascading style sheets poorly. We recommend you upgrade your browser for an improved experience.

We have discovered that some text displays poorly in Explorer 5 on Mac OS X. This has been made adjustments where we have found it. Kindly notify us if you come across any examples.

To use the RAE 2001 database, you will need to be using at least either Internet Explorer version 5 or Netscape Navigator version 6. Lower versions, that work on the rest of the ResearchResearch.com website, will not work with the RAE 2001 database.

2 Searching and alerting

ResearchResearch.com offers you flexible ways of:

- searching for information that matches your personal interests
- arranging to be alerted by email to new information that matches your interests.

These features apply to all four databases - News, Funding opportunities, Funding sources and Jobs - and are controlled by you through a single interface. In general, you perform a search to specify your interest and can then select whether you want to store the query for future use or be emailed with new material that matches your query. You can also establish queries and email alerts. Either way, via your personal account, you can revise your selections as time progresses (see *Managing your account* below).

2.1 Searching and setting up email alerts

As well as the "Simple search" box on every page, there are Database search pages for all four of our databases. These are described in detail in the sections below but all adhere to the same principles.

Once you have signed in with your username, you have the option to store any of the searches you perform for future reference. This way you can return to the site in future and re-run exactly the same queries.

Once you have signed in, then whenever you perform a search a new section will appear in the right hand navigation bar entitled "Future alerts". Click on the link below and a new window will pop up. Here you can save the query and decide whether you want emails alerts to be sent to you when we post new information to the site that matches your criteria.

You can specify how often you want to receive alerts - from every day to once a month. Use the drop down menu at the bottom of the window.

Most users will want to receive all their alerts in one email. However, if you are forwarding information to several distinct groups of colleagues, you may want to keep the alerts separate to make it easier to route the information accurately. Use the checkbox at the bottom of the window.

2.2 Using our thesaurus of disciplinary keywords

In the special case of specifying your disciplinary interests according to our standard thesaurus of keywords, eg "Parkinson's Disease", a simplified approach is available to storing searches and specifying email alerts.

If you have already established keyword preferences on the US-based ScienceWise or Community of Science services, you can enter the same index terms here. All three of us use essentially the same thesaurus of index terms.

From the Home page, click through to "Funding opportunities" and then "by Discipline".

You can now browse around our hierarchical thesaurus of research fields. There are around 3500 terms in all. You can navigate as follows:

- Use the A-Z links (eg P for Parkinson's Disease)

- Click on the "Top" button and move down through the hierarchy (eg Biomedical > Disease entities > Parkinson's Disease)

- At any time, use the up or down arrows to move between the three levels in the hierarchy and broaden or narrow your choices.

You can click through to see the funding opportunities in your field at any time by clicking on the index term itself (eg click on "Parkinson's Disease" to see opportunities indexed with that term)

Select the check boxes next to the terms that interest you. Then go to the right hand bar and click either of the links under the heading "Future alerts".

Note that some index keywords appear in more than one place in the hierarchy. For example, "Biomedial engineering" appears under both "Biomedical" and "Aerospace and Aeronautical Engineering".

3 Keeping up with the news

3.1 Research Fortnight, Research Europe and Research Day

We currently offer three publications in English with direct relevance to UK researchers. You can browse through them page by page online, search the archive and arrange to be emailed as each new issue comes out.

Research Fortnight covers research policy, funding and politics. Its brief is to report on anything that affects researchers in the UK. It ranges from EPSRC programme changes to variations in rules governing animal experiments to new EU directives on patenting. It is published 22 times a year.

Research Day covers the same range of material on a daily basis. It keeps a check on UK parliaments and assemblies, press releases from government departments, research councils and other major players, daily, weekly and monthly media and running stories. It is published every afternoon with breaks in summer, at Christmas and at Easter.

Research Europe is aimed at a pan-European audience and focuses specifically on European issues with broad relevance - Framework 6, Eureka and the like. Although you will find the headlines on Framework 6 in Research Fortnight, the detail is in Research Europe.

3.2 Browsing a publication online

Select a publication from the left hand Navigation bar. You will be taken to the most recent edition of the publication. Links from here provide you with access to a list of back issues.

3.3 Searching the archives

In order to search across the entire news archives, go to the "News" link in the left navigation bar. You can restrict your search to a single publication or range across all of them using the "Database search" option. You can check through all our publications month by month using the "Browse" option.

3.4 Getting publications by email

To arrange to receive the email version of a publication, sign in and choose the "Review portfolio of services" button under "My account". For the publications you wish to receive, check the "Email me updates" box. You can check the frequency of emails in the header of each publication in the list.

The emails you receive will not contain long articles. They will contain short summaries with links to enable you to read the full text on the web site.

You may need to sign in with your username and password to read the full text of items you click through to.

3.5 Description of available UK emails

Research Fortnight News

Extensive round up of the most important points from Research Fortnight, covering both news and funding. Does not include all the funding opportunities. Fortnightly.

Research Fortnight Opportunities

Complete listing of all the funding opportunities in each edition of Research Fortnight. Fortnightly.

Research Day

Full listing of all the news published in Research Day. Daily.

Funding Highlights

Listing of funding opportunities from about 15 organisations, include the UK research councils and the Wellcome Trust. This is intended primarily as a sample of the service available from RR.com since the full range of funding opportunities available with other subscriptions is much larger.

3.6 Setting up personalised email alerts for news

You can arrange to be sent emails whenever a new news story matches your criteria by storing your search. For example, search for "Medical Research Council" in "Research Fortnight". Along with the results, an additional "Future alerts" section will appear in the right hand bar. Click the link under this heading.

4 Finding funding for your research

4.1 Funding opportunities, programmes and news

We compile two databases of funding information at ResearchResearch.com:

Funding opportunities

Funding programmes and associated background information on the parent organisations.

These are connected by links so that you can click through from, eg, the EPSRC to its Mathematics programme and then to specific calls for proposals. And vice versa.

The two databases can be accessed from the left navigation bar as "Funding opportunities" and "Funding sources".

In addition, many of the news stories we write are directly connected to programmes and calls and in this case we also add links.

4.2 "Funding opportunities" vs "Funding sources"

Funding opportunity records are researched, verified, indexed and uploaded to the site day by day.

By contrast, profiles of programmes and funders are researched and updated annually. And we send a copy of the proposed new entry to programme managers so that they can make any corrections. This material is published in book form as the "Research Funding Guide" and can be ordered by you separately. We then make updates to records during the course of the year as and when we become aware of changes.

The programme and funder profiles give a broader picture of the range of activity an organisation is prepared to fund. They are also indexed by us separately from the funding opportunities. This means they are an alternative first step in the search for funding that many experienced users prefer over the more obvious search for funding opportunities. Once a likely programme has been identified, it is easier to see the funding opportunities in context and identify suitable targets. Alternatively, a call to the programme manager may result in an opportunity to submit a proposal that is not evident from the text of calls for proposals.

4.3 Listings of funding opportunities

Often, we have advance information about what calls for proposals are expected in the future. We share this information with you in the listings of funding opportunities in the Deadline column and in the Deadline field in funding opportunity records. You will see the following formats. In all cases, we show Closed calls last.

1/11/2003

A plain date indicates a call for proposals with a fixed deadline. If the call has a two-step application process we show the first date.

No deadline ***Call posted 1/6/2002***

Some funders do not specify a deadline for some calls. In this case we show you the date on which we first posted the call on the site. Often, but not always, this is when the funder last promoted the call.

Call due 1/2/2004

Where a call is repeated from time to time, you may find yourself in the gap between one call closing and the next one opening. Where the calls are on a well-established schedule, eg with many NIH calls in the US, we show you the date the next call is due. Note that this is when the *announcement* is expected, not the next deadline.

1/8/2003 *Call due 1/2/2004*

Again, this deals with a repeated call, in this case when the upcoming deadline is a short time away. As above, we show you the date the next announcement is expected.

Call expected 1/10/2003

Often we have advance knowledge of an upcoming call for proposals that has not been publicised, often because the funder has not yet finalised a precise date. In this case, we show you the earliest date we anticipate the call could be made. Click through to the record to see further guidance.

Closed

If we know that a programme has been terminated by a funder, we withdraw the relevant funding opportunities from our system and you will no longer find them in searches.

If we have no knowledge about future calls, you will see the word Closed. This does *not* mean that the call will not be repeated in future. It means that we do not know whether it will be.

4.4 "Broad" vs "Exact" matches for index keywords

Some funders offer funding for narrow specialities, eg Parkinson's Disease. Others might offer it for research into any disease. Still others might offer it for research into anything biomedical.

If your field of interest is the brain, then you are probably most interested in funding aimed specifically at Parkinson's. But you may also be interested in funding with broader objectives that is also available to you. The hierarchical indexing schema that we use allows us to make all this information available to you in a way that you can control.

"Exact" matches show you items that have been indexed with precisely the keyword you have specified.

"Broad" matches also show you:

- items indexed with more general terms higher in the hierarchy
- items indexed with more specific terms lower in the hierarchy.

4.5 The hierarchical indexing schema

The schema we use has three levels. For example:

Biomedical (Top level)

Disease entities (Middle)

Parkinson's Disease (Bottom).

You can browse through the schema in the "by Discipline" pages under "Funding sources" or "Funding opportunities". Use the arrows to navigate up and down through the levels.

4.6 7 strategies for finding funding

Browse the latest opportunities in Research Fortnight

Research Fortnight is a current awareness publication. It aims to keep you up-to-date with the latest news, including new funding opportunities. Looking through these once a fortnight helps keep you aware of what is available, alerting you early to new awards and making it easier to find opportunities at a later date.

In the latest edition of Research Fortnight you can browse through the latest opportunities in convenient listings:

by Deadline

by Discipline (as indexed by us)

by Country of funder

by Type of funder, eg private sector

by Purpose of funding, eg travel.

Subscribe to the fortnightly email

The Research Fortnight Opportunities service includes the option of a fortnightly email listing the funding opportunities in Research Fortnight each time a new issue is published. You can subscribe to the email by signing in and clicking the "Review my portfolio" button in the right bar.

Browse the entire database of funding opportunities or funding programmes

As well as a conventional field-by-field search interface for funding opportunities and sources, we also offer two convenient interfaces for browsing around the two funding databases. You can browse either database:

by an A-Z listing of the names of the funding bodies

by the discipline keywords with which we have indexed the entries.

In both cases, we only show you entries where there are underlying records that you can click through to. For example, if you or your institution has not purchased access to our French service, you will not be shown the names of organisations that provide funding for French researchers but not UK researchers.

Set up email alerts based on your disciplinary interests

Specify your interests, eg "Acoustic Tomography" from a list of 3500 terms by checking boxes in easy-to-navigate pages. See Searching and alerting above for details.

Set up email alerts based on programmes that interest you

From the Funding opportunities Database search page you can specify that you want to be notified of all new calls from specific programmes.

For example, in order to receive all funding opportunities from the EPSRC Mathematics programme do the following:

Enter "EPSRC" in the Organisation name field and "Mathematics" in the Programme name field. You will be shown a list of calls that are currently open in the programme. Click on the button in the right navigation bar under the heading "Future alerts".

Set up a portfolio of stored database searches

Once you've refined your searches you can store the queries for future use. See Searching and alerting above for details.

5 Developing your career

The Research Appointments service on ResearchResearch.com (sometimes called "Jobs" for reasons of space) offers comprehensive UK listings in two areas:

- Committees and career development for Principal Investigators (eg research council committee positions)
- New jobs for research strategy, policy, administration and management (eg Pro-VC for Research at a university).

We compile these listings day by day from all available sources. Although we take paid-for advertisements, these do not affect what goes into the listings.

5.1 Browsing, searching and getting emails

Click through to "Jobs" in the navigation bar on the left of your screen for an up-to-date listing of all current appointments. Click on an item to see fuller details, including how to apply.

Opportunities where the application deadline has closed are removed from the site periodically.

You can perform a free-text search on the database. If you have signed in and you like the results, you can then set up an alert to email you the next time something comes up that matches your criteria. Click on the button under the "Future alerts" heading in the Account bar on the right of your window (see "Searching and alerting" above for full details of how to do this).

5.2 Placing an advertisement

To place an advertisement or check rates, kindly contact Thérèse Claffey on 020 7216 6500 or email tc@ResearchResearch.com.

6 Sharing information with Bookmarks & magazines

Many people working in the research world take on an informal publishing role by:

collecting information

filtering it to meet the needs of particular groups of people

editing and presenting material typically in emails or web pages.

For some, this work can be full-time. For others, it is an occassional task.

ResearchResearch.com has features designed to make this work easier and more effective for you by enabling you to collect, manage, edit and share information within a single, simple interface. Using the checkboxes sprinkled around the site you can bookmark items of interest, add your own notes and then publish a collection to your colleagues as an online magazine.

6.1 Work options

Once you have signed in with your username and password, the "Work" heading will appear in the Account bar on the right of your screen and you will be able to start using the magazine and bookmark features.

Because the magazine features require us to store details of items selected by you, you cannot use them without your own username. If you don't have one already, you can obtain one from your administrator (if you have institution-wide access) or register online for one.

Selecting items

Use the checkboxes to select the items you want to work with. Click the Select all check box to choose all the items in a list. Click it twice (but not too fast) to deselect them all.

Emailing items

Click the "Email" button to send items to colleagues.

You will be presented with a form with which to compose and send your email. You can send the email from here or click the link at the top of the window to send it using your own email programme (see the next item for details of software requirements in this case).

To send the email, complete the following:

- Addresses. You can enter several addresses in the To, CC and BCC fields. Separate addresses with commas.
- Subject line
- Message body. You can vary the text in the body of the message as much as you like, but do not alter the web address. Recipients click on this to see the items you selected for them (see Previewing emails below).

The message will appear to be sent from the email address stored in your account.

Using your own email programme to share bookmarks and magazines

Many users prefer to use their own email programme to send these emails because they have their address books stored there. In order to use your own email programme, click the "here" link at the top of the window that pops up.

The first time you use your own email programme you should check that it works properly with our site. We use standard internet protocols to pass the information from your web browser to your email programme. Unfortunately, not all users have their machines correctly configured and some browsers and some email programmes fail to adhere to the standards.

When you click the "here" link, the following should happen:

- Your email programme launches if it is not already open
- Your email programme comes to the front of the screen
- Your email programme opens a new message window containing the URL you can see in the body of the window in your web browser.

Double check that the URL has not been truncated or corrupted. If it has, recipients will not be able to click through to view the items and the message will be wasted.

If you have trouble with making your email programme work properly with your browser, there is a simple work around: copy the URL from the web page and paste it into your email programme.

Previewing emails

You can preview exactly what the recipients of an email will see when they click through to view items you have sent by clicking the Preview button

Downloading a plain text version

Click the "Download" link to view a plain text version of the items you have selected in a browser window. Windows users can use the right mouse button to save the file to disk. Mac users should hold the mouse button down for a few seconds to do the same.

Bookmarking items

Click the "Bookmark" button to save your items on your bookmarks page on ResearchResearch.com for future reference.

6.2 Magazine options

Once you have signed in, you can click the "Magazines & bookmarks" link at any time to review your bookmarks and create magazines. For readers, these work in just the same way as the emails explained above. You send colleagues a URL in an email. They then open the mail and click on the link to read the magazine you have published.

Checking your Bookmarks and magazines

From the top of the page, items are listed in the following order:

Magazines

News

Funding opportunities

Funding programmes

Funding organisations.

Within these sections, the items you added most recently are shown first and this is the date shown with the item.

Note that you now have additional options under the Work heading.

Counting magazine views

Shown with each magazine is a counter that starts at "0 views" and ticks up by one each time anyone clicks through to read the magazine once it has been published. This provides you with feedback on the popularity of your magazines.

There is no way to identify who has read the magazine.

Email, preview, download items

You can email items to colleagues, preview what those recipients will see and download plain text versions of items exactly as you can elsewhere on the site. See Work options above.

Adding notes

You can add your own notes to any item by clicking the "Add note" link on the item. You can add more than one note and, when publishing magazines, use the checkboxes to specify whether you want all the notes, some or none to be shown to readers.

Flagging items

You can flag selected items using the "Flag/Unflag" link in under the Work heading on the right of your screen. This places a red flag next to the selected items, alerting readers to the need to pay special attention.

Deleting bookmarks

Use the "Delete" button to permanently delete bookmarks.

Creating a magazine

Select the items you want to include in your magazine using the checkboxes.

By default, all the notes associated with an item are selected when you select the item. If you don't want to include all the notes, you can then deselect some of them. You cannot select a note without the corresponding item.

Click the "Collect into magazine" button under the Work heading. This will give you a form for entering a title for the magazine and a box for introductory text.

You can include links to web sites and email addresses outside ResearchResearch.com in your introduction. These links will be live for readers.

When you click OK, your magazine will be created and you will be given the chance to review it before publishing it.

The Magazine review page

When you create a magazine you are automatically placed in the Magazine review page so that you can check the magazine and make any changes before publishing it.

Alongside the magazine material itself, there are blue editing buttons shown with each item and a ticker counting the number of times users click through to read each individual item. Apart from these additions, this page is the same as the one readers see when they click through to view the magazine.

You can reach the Magazine review page at any time by clicking on the magazine title in the Bookmarks page.

Removing items from a magazine

From the Magazine review page, you can remove items that you do not wish to include.

Publishing a magazine

From the Magazine review page, select "Email this magazine" to place your magazine in circulation.

ResearchResearch.com does not provide you with a public web page where you can place links to your magazines. Your bookmarks page is personal to you. If you want to create a web page with links to your magazines, perhaps on the research section of your institution's internal web pages, copy the URL in the email dialog box and post this on your web page. Readers clicking on the URL will see your magazine.

Previewing a magazine

From the Magazine review page, you can obtain exactly the same view of a magazine as your readers by clicking the "Preview this magazine" button.

Withdrawing a magazine from circulation

If you decide that you no longer want anybody to be able to read your magazine, you can do so. Note that this is different from archiving the magazine (see below), which moves the magazine off your main Bookmarks page but still allows others to view it.

From the Magazine review page, click the "Withdraw this magazine" button.

Adding items to a magazine

To add items to a magazine, go to the main Bookmarks and magazines page. Select the items you want to add, then click the "Add items" button on the magazine of your choice.

Archiving bookmarks and magazines

From the main Bookmarks and magazines page, click the "Archive" button. The items you have selected will be removed from this page and placed in your personal archive. You can access the archive at any time by clicking the link at the top of the page.

7 Specifying your expertise profile

For the benefit of your central administration, you can specify your fields of research expertise on ResearchResearch.com using our standard thesaurus of discipline keywords. Only some institutions use this service and if you have not received guidance from them already, you should check first before embarking on this task. If your institution does not use this feature, it is of no use to you.

From the Home page, click through to "Funding opportunities" and then "by Discipline".

You can now browse around our hierarchical thesaurus of research fields. There are around 40000 terms in all. You can navigate as follows:

- Use the A-Z links (eg P for Parkinson's Disease)
- Click on the "Top" button and move down through the hierarchy (eg Biomedicine > Disease entities > Parkinson's Disease)
- At any time, use the up or down arrows to move between the three levels in the hierarchy and broaden or narrow your choices.

You can click through to see the funding opportunities in your field at any time by clicking on the index term itself (eg click on "Parkinson's Disease" to see opportunities indexed with that term)

Select the check boxes next to the terms that interest you. Then go to the right hand bar and click either of the links under the heading "Future alerts".

A new dialog box will appear. Specify here whether you also wish to receive emails alerting you to new funding opportunities indexed with these terms by checking the "Email me" box. Click "OK" to store your selection.

Repeat until you are happy that your interests have been accurately specified.

You do not need to notify your administrator that you have completed this task. They can obtain a report showing the disciplinary preferences you have established.

The items in your profile of expertise are only those marked "Funding Opps by Keyword". They appear in your profile for your Administrator whether or not you have ticked the Email checkbox. To remove an item from your profile, tick the Delete checkbox and then click OK.

8 Managing your account

Once you have signed in with your username and password, you can control the way your account is set up and the services that are delivered to you. You can for example change your email address, switch on and off the emails you are receiving or change your password.

All your account management options will appear in a pop-up window. If it seems that nothing has happened after you click a button, try clicking it again and check that the pop-up window is not hidden behind the main window in your browser.

8.1 Review portfolio of services

You only have access to a limited range of services. For example, you have access to the online edition of the Research Funding Guide, but not the online edition of Research Europe. You can review the services you are subscribed to here.

Some services come with associated email publications. For example, Research Europe subscribers can opt to receive a fortnightly email when the new edition is published. You can switch these emails on or off here.

See *Purchasing additional services* below for guidance on how to add to your portfolio of services.

8.2 Update personal details

Revise your password, email address and other personal details here.

8.3 Email alerts, saved queries & your expertise profile

Three powerful parts of the ResearchResearch.com service are controlled from this interface: email alerts, stored queries for re-searching the online databases with the same criteria in the future and your expertise profile.

Each item in the list you are shown can potentially be used for all three purposes.

Email alerts

Turn your email alerts on or off by checking or unchecking the Email check box.

Queries

Click the name of the item to re-run the query you stored.

Expertise

See "Specifying your expertise profile" above for details. This option is only available to institutions that have chosen to use it.

8.4 Bookmarks & magazines

You can review bookmarks and magazines you have created previously here. See "Sharing information with Bookmarks & magazines" above for details.

9 Purchasing additional services

Users with an institutional subscription are advised to contact their administrator in the first place if they would like to extend the range of services they have access to. It may be more cost effective to buy the additional access centrally if there are several users with similar requirements.

10 Usage guidelines

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